

To : Supplies Manager
The Hong Kong Academy for Performing Arts
Supplies Office, Administration Block
1 Gloucester Road,
Wanchai, Hong Kong
Fax No.: 2584 8734

致：香港演藝學院
香港灣仔告士打道一號
行政樓，物料供應部
物料供應經理
傳真： 2584 8734

Date 日期：

Application Form for Inclusion in the Academy's Vendor List 學院供應商登記表格

- 1) Name of Company 公司名稱：_____
- 2) Name of Payee if different from Name of Company 收款人名稱(如有別於公司名稱)：_____

- 3) Reason for 2) above 解釋有關2)項原因：_____
- 4) Company Registered Address 公司註冊地址：_____

- 5) Tel. No. 電話：_____ Fax No. 傳真：_____
Website 網址：_____ Email Address 電郵：_____
- 6) Name of contact persons for receiving tenders/ requests for quotation / purchase orders
有關投標/ 報價/ 採購聯絡人資料

- 7) Date of Company Incorporation 公司註冊成立日期 _____
- 8) Place of Company Incorporation 公司註冊地點 _____
- 9) Name of parent and/ or subsidiary companies (if applicable) 母公司或附屬公司名稱(如適用)

- 10) No. of Employees 職員人數 _____
- 11) ☐Name of Directors/ ☐Partners/ ☐Sole Proprietors (Please tick ☒ as appropriate) (a copy of Business Registration is attached)
董事姓名/ 合作夥伴/ 獨資公司 (請於適當的位置☒) (請連同一個商業登記證副本)

- 12) Bank Reference (Please attach a copy of related Bank Reference):
銀行資料 (請附帶一份相關銀行資料副本)
Bank 銀行名稱 _____ Bank Code-Branch Code-Account No. 銀行代碼-分行代碼-戶口號碼 _____

- 13) Email Address for Remittance Advice 接收滙款通知的電郵：_____
- 14) Business Nature 經營業務性質： _____
- 15) The appropriate bidder commodity codes of Goods/Services which we are able to supply to The Hong Kong Academy for Performing Arts as shown ☒ in Appendix A. **The catalogues / descriptive literature of the goods supplied and/ or the services provided are also attached for reference.**

我們已選擇能夠為香港演藝學院提供的商品/服務，請參考列於附錄中☒的投標商品編碼，並已提供相關的產品或服務的目錄及/或詳細說明書以供參考。

- 16) Products which we are the exclusive agent are summarized in the attached sheet : we also enclosed copy of our exclusive agency appointment letter(s) from our manufacture (s) for your information. (if applicable)

附頁的產品是本公司獨家代理：現附上製造商發給我們的獨家代理委任書以供參考。（如適用）

- 17) Name of current major customers 主要客戶：

The names of firms whom you have supplied goods/provided services and who would be prepared to provide, if required by the Academy, references in respect of the orders/service contracts which you have undertaken with them.

請列出可供參考的公司名稱，而該公司曾獲貴公司供應貨品或提供服務及在我們要求下願提供貴公司為其所提供貨品的採購訂單或服務合約有關參考資料。

Company Name 機構名稱	Description of the Products Supplied/ Services Provided 簡述所供應/提供的商品/服務	Amount (HK\$) 金額	Year 年份

(Note : If space is not sufficient, please use separate sheet)

(註:如空位不敷應用，請另紙填寫)

Supplier's Declaration 供應商聲明

- 18) ☐ We/☐ I give below both the names of employees of the Academy and/or their families who are related to us/me, or to ☐ our/☐ my employees and/or their families, and the nature of their relationship. (Please tick ☒ as appropriate)

我們/我現列出與我們/我的職員和/或其家屬及與學院職員和/或其家屬有親屬關係的名字，並與他們之間的親屬關係。
(請於適當的位置 ☒)

☐ None ☐ Yes, _____

- 19) ☐ We/☐ I understand that all employees of The Hong Kong Academy for Performing Arts are designated public servant under the provisions of Prevention of Bribery Ordinance (Capt. 201 of the Laws of Hong Kong). (Please tick ☒ as appropriate)

我們/我明白根據防止賄賂條例(第201章)，所有香港演藝學院職員乃屬於"公職人員"。(請於適當的位置 ☒)

- 20) ☐ We/☐ I hereby authorize that the Academy shall settle any invoice presented by our company by cheque drawn or Bank Transfer in the name of the company referred in 2) and the Academy shall not be held responsible for any claims or loss that may arise. (Please tick ☒ as appropriate)

在此授權學院所發出之支票或銀行轉賬以支付任何發票給本公司，名稱以2)項中提供的，如可能出現任何索賠或損失時，學院無需承擔任何責任。(請於適當的位置 ☒)

- 21) ☐ We/☐ I confirm that all the relevant staff have read and understood Academy's Code of Conduct for Suppliers (the "Code") and shall comply with the Code at all times. The Code can be downloaded from the Academy's website: <https://www.hkapa.edu>. (Please tick ☒ as appropriate)

我們/我茲確認我們/相關職員已閱讀學院的供應商守則，並會遵守有關守則。
學院的供應商守則可於學院的官方網頁下載。<https://www.hkapa.edu>。(請於適當的位置 ☒)

- 22) ☐ We/☐ I understand that the submission of false, inaccurate or incorrect information, non-disclosure or misrepresentation in this supplier registration application will lead to disqualification of my / our application and the removal of my / our company from the registered vendor list of the Hong Kong Academy for Performing Arts without formal notification. (Please tick ☒ as appropriate)

我們/我明白有關申請之申報若提供虛假、不準確、不正確之資料，有隱瞞或誤導，香港演藝學院無需作任何正式通知可取消有關申請及刪除在香港演藝學院登記供應商名冊。(請於適當的位置 ☒)

- 23) ☐ We/☐ I understand that the Academy reserves the right to reject any supplier registration application without explanation or notification. (Please tick ☒ as appropriate)

我們/我等明白香港演藝學院保留拒絕任何供應商申請之權利及無需作任何通知及解釋。(請於適當的位置 ☒)

- 24) ☐ We/☐ I undertake to inform Supplies Office, The Hong Kong Academy for Performing Arts in writing immediately should there be any changes of the above information and / or declaration in the future. (Please tick ☒ as appropriate)

我們/我等保證上述資料及/或聲明將來如有任何變更時，將立即以書面通知香港演藝學院物料供應部。(請於適當的位置 ☒)

- 25) ☐ We/☐ I hereby confirm that all information given herein as above in support of this application is to the best of our/my knowledge, both true and correct. (Please tick ☒ as appropriate)

我們/我茲確認此申請表上上述資料全部正確無誤。(請於適當的位置 ☒)

- 26) The Academy reserves the right to review your company's status as the Academy's Vendor in the light of any new information that may affect such status and remove your company from the Academy's Vendor List at any time without prior notice.

香港演藝學院有權因應任何可能影響貴公司資格的新資料，對貴公司作為學院供應商的資格作出評審。此外，學院可隨時從學院的供應商名單刪除貴公司，而事前無須作出通知。

For and on behalf of 代表

Authorized Signature 授權人簽署: _____

Company Name and Chop 公司名稱及印鑑

Name in Block Letters 姓名(正楷) _____

Position Held 職位: _____

NOTES FOR GUIDANCE

Personal Information Collection Statement

收集個人資料聲明

Purpose of Collection

資料用途

The personal data provided for this application will be used by the Academy for consideration on the application for inclusion in the Academy's Vendor List or quotation/ request for tender/request for proposal/ other procurement related activities of the Academy (or its subsidiaries). The provision of personal data required by this form is voluntary. However, if you do not provide sufficient information, we may not be able to process your application.

在此申請提交的個人資料，會供香港演藝學院用以審批有關登記成為學院的供應商申請，以便學院(及其附屬機構)日後向已登記的供應商發出報價邀請/招標/其他採購相關活動。在此表格內提供個人資料屬自願性質，但如你未能提供充分資料，學院可能無法處理你的申請。

Access to or Correction of Personal Data

查閱或改正個人資料

For access to and correction of your personal data in this form held by Academy as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance, your right of access included the right to obtain a copy of your personal data provided by means of this form. For such request and enquiries concerning the personal data collected, including the request to access and make corrections, you may direct your request in writing to:

Supplies Manager
The Hong Kong Academy for Performing Arts
Supplies Office, Administration Block,
1 Gloucester Road,
Wanchai, Hong Kong

根據《個人資料(私隱)條例》第 18 條、第 22 條及附表 1 的第 6 原則，你有權要求查閱及改正演藝學院所保存的個人資料(包括索取填報在此表格內的個人資料副本)。此要求及任何與收集的個人資料有關的查詢，包括要求查閱或改正資料，閣下可向以下人士提出書面要求：

香港演藝學院
香港灣仔告士打道一號
行政樓，物料供應部
物料供應經理

BCC **Description**

Access Control System	
☐ AC101	Security System - Project Amount up to HK\$75,000
☐ AC201	Security System - Project Amount up to HK\$75,001 to HK\$150,000
☐ AC301	Security System - Project Amount up to HK\$150,001 to HK\$2,000,000
☐ AC401	Security System - Others
Audio Equipment	
☐ AE101	Audio Equipment - General-Home Audio
☐ AE201	Audio Equipment - Professional
☐ AE401	Audio Equipment - Accessories & Spare Parts
☐ AE501	Audio Equipment - General Audio Supplies & Installation Works
☐ AE502	Audio Equipment - Professional Audio Supplies & Installation Works
☐ AE601	Audio Equipment - Misc. - Audio Cable
☐ AE602	Audio Equipment - Misc. - Audio Components
Antique/ Sculpture & Statue	
☐ AS001	Sculpture & Statue
☐ AS002	Antique
Building Works	
☐ BW109	General Building Works - Project Amount Up to HK\$75,000
☐ BW209	General Building Works - Project Amount from HK\$75,001 to HK\$150,000
☐ BW309	General Building Works - Project Amount from HK\$150,001 to HK\$2,000,000
☐ BW409	General Building Works - Project Amount from HK\$150,001 to HK\$2,000,000 requiring Registered General Building Contractor
☐ BW509	Waterproofing Works
☐ BW609	Raised Floor & Suspended/ False Ceiling Installation
☐ BW709	Ground Investigation Works
☐ BW809	Historic Building Works Contractor
☐ BW101	Mechanical and Ventilation Works - Project Amount Up to HK\$75,000
☐ BW201	Mechanical and Ventilation Works - Project Amount from HK\$75,001 to HK\$150,000
☐ BW301	Mechanical and Ventilation Works - Project Amount from HK\$150,001 to HK\$2,000,000
☐ BW401	Mechanical and Ventilation Works - Others
☐ BW102	Electrical Works - Project Amount Up to HK\$75,000
☐ BW202	Electrical Works - Project Amount from HK\$75,001 to HK\$150,000
☐ BW302	Electrical Works - Project Amount from HK\$150,001 to HK\$2,000,000
☐ BW402	Electrical Works - Others
☐ BW103	Fire Services Works - Project Amount Up to HK\$75,000
☐ BW203	Fire Services Works - Project Amount from HK\$75,001 to HK\$150,000
☐ BW303	Fire Services Works - Project Amount from HK\$150,001 to HK\$2,000,000
☐ BW403	Fire Services Works - Others
☐ BW106	Plumbing and Drainage Works - Project Amount Up to HK\$75,000
☐ BW206	Plumbing and Drainage Works - Project Amount from HK\$75,001 to HK\$150,000
☐ BW306	Plumbing and Drainage Works - Project Amount from HK\$150,001 to HK\$2,000,000
☐ BW406	Plumbing and Drainage Works - Others
☐ BW108	Gas
CCTV System	
☐ CC101	CCTV System - CCTV, Digital Video Recorder
Computer Equipment/Software	
☐ CE101	Computer Equipment - Personal - PC
☐ CE102	Computer Equipment - Personal - Apple Computer
☐ CE201	Computer Equipment - Server Hardware
☐ CE301	Computer Equipment - Monitor - General Monitor
☐ CE302	Computer Equipment - Monitor - Apple Monitor
☐ CE401	Computer Equipment - Printer - Dot Matrix Printer
☐ CE402	Computer Equipment - Printer - Inkjet/ LaserJet Printer

BCC **Description**

Computer Equipment/Software (Con't)	
☐ CE403	Computer Equipment - Plotter
☐ CE404	Computer Equipment - Printer - Barcode Label
☐ CE405	Computer Equipment - 3D Printer
☐ CE501	Computer Equipment - Disk Drive - General Disk Drive
☐ CE502	Computer Equipment - Disk Drive - Apple Disk Drive
☐ CE601	Computer Equipment - Software - Software for Win/ Mac
☐ CE602	Computer Equipment - Software - Apple Software
☐ CE603	Computer Equipment - Software - Sound Software & Accessories for Software
☐ CE604	Computer Equipment - Software - AutoCAD Software
☐ CE605	Computer Equipment - Software - Video Editing Software
☐ CE801	Computer Equipment - Notebook - General Notebook
☐ CE802	Computer Equipment - Notebook - Apple Notebook
☐ CE803	Computer Equipment - Tablet
☐ CE901	Computer Equipment - Networking & Security - Network Infrastructure
☐ CE902	Computer Equipment - Networking & Security - Security Infrastructure
☐ CE1001	Computer Equipment - Accessories & Peripherals
☐ CE1002	Computer Equipment - Apple Accessories & Peripherals
☐ CE1101	Computer Equipment - Rackmount Drawer
☐ CE1201	Computer Equipment - Scanner/ Barcode Reader
☐ CE1301	Computer Equipment - Network Attached Storage
Car Park System	
☐ CP001	Car Park System
Communication System	
☐ CS201	Communication - Intercom
☐ CS301	Communication - Mobile Radio
☐ CS401	Communication - Telecommunication
☐ CS601	Communication - Pager/Mobile Phone/Phone
☐ CS007	Communication - Misc.
Electrical	
☐ EL101	Electrical - Battery (Alkaline)
☐ EL102	Electrical - Lithium Battery (Camera)
☐ EL103	Special Lighting
☐ EL103S	Electrical - Rechargeable Battery and Changer
☐ EL104	Electrical - Rechargeable Battery with soldering tags
☐ EL105	Electrical - VRLA/ Sealed Lead Acid Battery
☐ EL105C	Uninterrupted Power Supply (UPS) - Maintenance
☐ EL106C	Switchboard - Supply and Maintenance
☐ EL106S	Electrical - Flooded Batteries for Aerial Lifting Platform
☐ EL201	Electrical - General Electrical Products (Socket, Plug, Fuse, Bulbs, Power cable and Electrical parts)
☐ EL301	Electrical - Lamp Bulbs for Stage Lighting
☐ EL401	Electrical - Cable for Lighting
☐ EL501	Electrical - Uninterrupted Power Supply (UPS)
☐ EL007	Electrical - Miscellaneous
Electronic Musical Instrument	
☐ EM101	Electronic Musical Instrument
Furniture	
☐ FE301	Furniture - Office Desk, Filing Cabinet & Pedestal - Clerical
☐ FE302	Furniture - Office Desk, Filing Cabinet & Pedestal - Executive
☐ FE401	Furniture - Office Chair
☐ FE402	Furniture - Sofa
☐ FE601	Furniture - Outdoor & Fittings
☐ FE901	Furniture - Fixture & Fittings

BCC **Description**

Furniture (Con't)	
☐ FE1001	Furniture - Wooden Bed
☐ FE1002	Furniture - AV Equipment Rack
☐ FE1003	Furniture - Computer Equipment Rack
☐ FE1004	Furniture - Cutting Table
☐ FE1005	Furniture - Custom-made wooden furniture (Supplies and Installation Works)
General Supplies	
☐ GL101	General Supplies - Cone Paper Cup
☐ GL201	General Supplies - Water Dispenser and Distill Water
☐ GL202	General Supplies - Drinking Fountain and accessories
☐ GL003	General Supplies - Misc.
Gardening	
☐ GR001	Gardening - Garden Plant
☐ GR002	Gardening - Artificial Plant
☐ GR003	Gardening - Fertilizer
☐ GR004	Gardening - Misc.
Services	
☐ GS101	Services - Cleaning
☐ GS201	Services - Cleaning - Others
☐ GS102	Services - Pest Control
☐ GS202	Services - Pest Control - Others
☐ GS301	Services - Removal
☐ GS501	Services - Document Scanning
☐ GS502	Services - Micro Film Scanning
☐ GS601	Services - Photographer
☐ GS602	Services - Photo Development
☐ GS701	Services - Forwarder
☐ GS801	Services - Stage Makeup
☐ GS901	Services - Legal
☐ GS010	Services - Misc.
☐ GS111	Services - Project Consultancy (Construction)
☐ GS211	Services - Acoustic Consultancy
☐ GS311	Services - Building Surveying
☐ GS1101	Services - Information Technology Consultancy/ Management Consultancy
☐ GS1201	Services - Network & Broadband
☐ GS013	Services - Gardening (Landscape)
☐ GS1401	Services - Security
☐ GS1501	Services - Limousine Service
☐ GS1601	Services - Distribution Service
☐ GS1701	Services - Shuttle Bus Service
☐ GS1801	Services - Calligrapher
☐ GS1901	Services - Newsclipping
☐ GS2001	Services - English Editor
☐ GS2101	Services - Translator
☐ GS2201	Services - Disc Authoring/ Replication
☐ GS2301	Services - Corporate Video
☐ GS2401	Services - Enews Platform
☐ GS2501	Services - Storage and Management Service
☐ GS2601	Services - Executive Search Services
☐ GS2701	Services - Medical/ Clinic Services
☐ GS2801	Services - Online News Monitoring & Social Listening Platform
☐ GS2901	Services - Architectural Services
☐ GS3001	Services - Event Management Services
☐ GS3101	Services - Stage Production Services

BCC **Description**

Services (Con't)	
☐ GS3201	Services - Dry Cleaning and Laundry Services
☐ GS3301	Services - Hotel Accommodation
☐ GS3401	Services - Augmented Reality/ Virtual Reality Development
☐ GS3501	Services - Public Relations Services
☐ GS3601	Services - eDM (Electronic Direct Mail) Services
☐ GS3701	Services - Digital Marketing Services
☐ GS3801	Services - Travel Agency
☐ GS3901	Services - ESG Strategy & Reporting Consulting
☐ GS4001	Services - Green Building Certification Consulting
☐ GS4101	Services - Consultancy (Building Services)
Electrical Appliance	
☐ HA101	Electrical Appliance - Appliance & Accessories
Handling Equipment	
☐ HE101	Handling Equipment - Crane/ Hoist/ Chainblock
☐ HE201	Handling Equipment - Special Made
☐ HE202	Handling Equipment - Book Trolley
☐ HE203	Handling Equipment - Hand Trolley
☐ HE204	Handling Equipment - Flight Case
☐ HE301	Handling Equipment - Personal Lift
☐ HE401	Handling Equipment - Storage Racks/ Shelves/ Container
☐ HE008	Handling Equipment - Misc.
Cleaning Supplies	
☐ HS101	Cleaning Supplies - Soap/ Liquid/ Hand Soap
☐ HS201	Cleaning Supplies - Paper Towel/Toilet Paper
☐ HS301	Cleaning Supplies - Detergent/ Washing Powder/ Toilet Bowl Cleaner/ Kitchen Cleaner/ Bleach
☐ HS401	Cleaning Supplies - Sanitaryware (Floor mop/ Towel/ Brush/ Dust pan & Gloves)
☐ HS402	Cleaning Supplies - Sanitaryware (Water Saving Device)
☐ HS403	Cleaning Supplies - Sanitaryware (Flushing water valve)
☐ HS404	Cleaning Supplies - Sanitaryware (Bathroom and Kitchen)
☐ HS501	Cleaning Supplies - Misc. (Waste container)
☐ HS502	Cleaning Supplies - Misc. (Cleaning tools)
☐ HS503	Cleaning Supplies - Misc. (Chemical)
☐ HS504	Cleaning Supplies - Misc. (Plastic Bag)
☐ HS601	Cleaning Supplies - Toilet Seat Cleaner
☐ HS701	Cleaning Supplies - Infrared Alcoholic Hand Washer
Maintenance	
☐ MA101	Maintenance - Lifts & Escalators
☐ MA201	Maintenance - Lifts & Escalators - Others
☐ MA102	Maintenance - Gondolas
Musical Instrument (Chinese)	
☐ MC101	Chinese Musical Instrument
☐ MC201	Chinese Musical Instrument - Misc.
Medical Equipment & Supplies	
☐ ME201	Medical Supplies - Medicine & Clinical supplies
MVAC System	
☐ MV001	Air System - Air Handling Unit
☐ MV002	Air System - Primary Air Unit
☐ MV003	Air System - Fan Coil Unit
☐ MV004	Air System - Variable air Volume Boxes
☐ MV005	Ventilation - Supply air Fans
☐ MV006	Ventilation - Exhaust Air Fans
☐ MV007	Ventilation - Fire Dampers
☐ MV008	Heating - Hot Water Boilers
☐ MV009	Heating - Heater batteries

BCC **Description**

MVAC System (Con't)	
☐ MV110	MVAC - Building Automation System
☐ MV011	Chiller - System
☐ MV111	Chiller & Associated A/C Services for MVAC System
☐ MV012	Air Condition/Ventilation System - Misc. (Dehumidifier etc.)
☐ MV013	Air System - Variable Refrigerant Volume Unit
☐ MV1401	MVAC - Material Supplies
Musical Instrument (Western)	
☐ MW101	Western Musical Instrument - String
☐ MW201	Western Musical Instrument - Wind
☐ MW301	Western Musical Instrument - Brass
☐ MW401	Western Musical Instrument - Percussion
☐ MW501	Western Musical Instrument - Harp
☐ MW601	Western Musical Instrument - Keyboard
☐ MW701	Western Musical Instrument - Piano
☐ MW801	Western Musical Instrument - Misc.
Machinery	
☐ MY001	Machinery - Hydraulic
☐ MY201	Machinery - Motor
☐ MY401	Machinery - Welding
☐ MY501	Machinery - Woodwork
☐ MY601	Machinery - Precision Cutting & Drilling Machine
☐ MY007	Machinery - Workshop (Major)
☐ MY801	Machinery - Sewing and Overlocking Machine
☐ MY901	Machinery - Forming
☐ MY1001	Machinery - Pump
☐ MY1002	Machinery - Pump accessories (Valve)
☐ MY1101	Machinery - Drilling & Cutting
☐ MY012	Machinery - Misc.
Office Equipment	
☐ OE401	Office Equipment - Paper Shredder
☐ OE501	Office Equipment - Copier
☐ OE601	Office Equipment - Facsimile Machine
☐ OE701	Office Equipment - Typewriter
☐ OE801	Office Equipment - Clock
☐ OE901	Office Equipment - Binding Machine
☐ OE1001	Office Equipment - Franking Machine
☐ OE1101	Office Equipment - Laminating Machine
☐ OE1301	Office Equipment - Scale
☐ OE014	Office Equipment - Misc.
Other Equipment	
☐ OT101	Other Equipment - Catering/Kitchen
☐ OT301	Other Equipment - Power Meter/ Oscilloscope/ Testing Equipment/ A/V Analyzer
☐ OT701	Other Equipment - Printing
☐ OT801	Other Equipment - Cleaning
☐ OT014	Other Equipment - Misc.
Plant Equipment	
☐ PE001	Plant Equipment - Generator
☐ PE101	Plant Equipment - Generator - Maintenance
☐ PE105	Plant Equipment - Water Treatment for MVAC System
☐ PE002	Plant Equipment - Air-conditioning
☐ PE003	Plant Equipment - Building Automation System
☐ PE401	Plant Equipment - Laundry Equipment
☐ PE005	Plant Equipment - Misc.

BCC **Description**

Physiotherapy Equipment	
☐ PH101	Physiotherapy Equipment - Therapeutic
☐ PH102	Physiotherapy Equipment - Rehabilitation
☐ PH103	Physiotherapy Equipment - Gymnastic
☐ PH201	Physiotherapy Equipment - Fitness or Exercise Supplies
☐ PH301	Physiotherapy Equipment - Supplies (Bandage)
☐ PH302	Physiotherapy Equipment - Supplies (Heat Pack)
☐ PH303	Physiotherapy Equipment - Supplies (Couch roll)
☐ PH304	Physiotherapy Equipment - Supplies (Tape)
Printing Service	
☐ PR101	Printing - General
☐ PR201	Printing - Poster, Leaflet and Booklets
☐ PR202	Printing - Book
☐ PR301	Printing - Computer Forms
☐ PR401	Printing - Design (Academy News)
☐ PR402	Printing - Design (Poster/ Leaflet)
☐ PR403	Printing - Design (Poster/ Leaflet-Dance)
☐ PR404	Printing - Design (House Programme)
☐ PR405	Printing - Design (Special Project)
☐ PR406	Printing - Design (Adaptation)
☐ PR407	Printing - Design (eNews)
☐ PR408	Printing - Design (General)
☐ PR409	Printing - Design (Poster/ Leaflet-Drama)
☐ PR005	Printing - Misc.
☐ PR601	Printing - CD-ROM/ VCD/ Blu-Ray Production
☐ PR701	Printing - Plastic File
Publication	
☐ PU101	Periodicals - Newspaper/Magazine
☐ PU201	Non-print Materials
☐ PU301	Books/Subscription (Supplies Office)
☐ PU302	Books/Subscription (Library)
☐ PU004	Publication - Misc.
☐ PU401	Publication - Periodicals (Production)
Promotion Materials	
☐ RS101	Promotion Material - Souvenir/ Flags/ Trophy
☐ RS004	Promotion - Misc.
☐ RS501	Promotion Material - Clothing (T-shirt, Polo shirt etc.)
☐ RS601	Promotion Material - Paper Products (Box, Memo Pad etc.)
☐ RS701	Promotion Material - Gift and Premium
Safety	
☐ SA101	Safety - First Aid Box and Products
☐ SA102	Safety - Life line Systems
☐ SA103	Safety - Safety Products
☐ SA104	Safety - Safety Products (Fiberglass Ladder)
☐ SA105	Safety - Face Mask
☐ SA201	Safety - First Aid Equipment - AED Equipment
☐ SA301	Safety - Firefighting Equipment Fixture
☐ SA004	Safety - Misc.
☐ SA501	Safety - Health & Safety Products (Keyboard Arm, Monitor Arm, Foot Rest etc.)
Stage Equipment	
☐ SE101	Stage Equipment - Spotlight
☐ SE102	Stage Equipment - Robotic Light
☐ SE103	Stage Equipment - Shooting Light
☐ SE201	Stage Equipment - Flying System

BCC **Description**

Stage Equipment (Con't)	
☐ SE301	Stage Equipment - Smoke Generator
☐ SE401	Stage Equipment - Signal Generator
☐ SE501	Stage Equipment - Tracking System
☐ SE601	Stage Equipment - Stage Platform
☐ SE602	Stage Equipment - Misc.
☐ SE603	Stage Equipment - Motion Capture System
☐ SE701	Stage Equipment - Special Effects
Insurance Service	
☐ SI101	Insurance - Medical (Brokerage)
☐ SI201	Insurance - General (Brokerage)
Signage	
☐ SN101	Signage - Silk Screen Printing for plastic
☐ SN102	Signage - Silk Screen Printing for metal
☐ SN201	Signage - Others
☐ SN301	Wyteboard & Noticeboard - Wyteboard, Corkboard & Noticeboard
☐ SN302	Wyteboard & Noticeboard - Enamel Wyteboard
☐ SN303	Wyteboard & Noticeboard - Electronic Wyteboard
☐ SN401	Signage - Misc. (Easy-roll stand, Backdrop and Banner)
☐ SN402	Signage - Misc. (Display and Exhibition Products)
Stationery	
☐ ST201	Stationery - Computer Media Supplies
☐ ST202	Stationery - Computer Consumable
☐ ST301	Stationery - General
☐ ST401	Stationery - Paper (Photocopying)
☐ ST501	Stationery - Printing Paper
☐ ST502	Stationery - Marker Paper
☐ ST503	Stationery - Thermal Paper Roll
☐ ST801	Stationery - Chop
☐ ST901	Stationery - Arts Material
☐ ST1001	Stationery - Misc. (Diary)
Security	
☐ SY001	Security - Burglar Alarms
☐ SY002	Security - Detection System
☐ SY401	Security - Book Check Unit
☐ SY501	Security - Safe
☐ SY701	Security - Patrol System
☐ SY008	Security - Misc.
Theatre Seating	
☐ TH101	Theatre Seating
Theatrical Material	
☐ TM101	Theatrical Material - Theatre Tools
☐ TM201	Theatrical Material - Dance Wear
☐ TM301	Theatrical Material - Screen and Masking
☐ TM401	Theatrical Material - Make up (Cosmetic)
Handtools	
☐ TS401	Handtools - Machine (Cutting, Electronics, Hydraulic, Measuring etc.)
☐ TS701	Handtools - General
Video Equipment	
☐ VE101	Video Equipment - General
☐ VE201	Video Equipment - Professional
☐ VE202	Video Equipment - Digital Video Interface, Converter, Capture card and storage media
☐ VE501	Video Equipment - LCD Projector, Screen, Visualizer, installation work
☐ VE601	Video Equipment - Accessories

BCC **Description**

Video Equipment (Con't)	
☐ VE701	Video Equipment - Photographic Equipment and Supplies
☐ VE801	Video Equipment - Supplies and Installation Work
☐ VE901	Video Equipment - Misc.
☐ VE902	Video Equipment - Misc. - Video Component
☐ VE1001	Video Equipment -Video and Audio Conferencing
☐ VE1101	Video Equipment -Virtual Reality
Vehicle	
☐ VH101	Vehicle - Van/ Lorry
☐ VH201	Vehicle - Private
☐ VH301	Vehicle - Accessories
☐ VH401	Vehicle - Misc.
Workshop Consumable	
☐ WC101	Materials - Plastic Sheet (PP Polypropylene sheet)
☐ WC102	Materials - Plastic Sheet (Acrylic sheet)
☐ WC103	Materials - Plastic Sheet (EVA sheet)
☐ WC104	Materials - Plastic Sheet (Projector Wall)
☐ WC201	Materials - Canvas
☐ WC301	Materials - Carpet
☐ WC401	Materials - Acoustic Ceiling panel
☐ WC501	Materials - Cement
☐ WC601	Materials - Clothing
☐ WC602	Materials - Dummy
☐ WC603	Materials - Millinery Wire for hat making
☐ WC604	Materials - Thread
☐ WC605	Materials - Dye Power (for Costume Shop)
☐ WC606	Materials - Curtain and Blinds
☐ WC801	Materials - Paints & Varnishes (Paint)
☐ WC802	Materials - Paints & Varnishes (Stage floor paint)
☐ WC803	Materials - Paints & Varnishes ("Rosco" Supersaturated paint)
☐ WC901	Materials - Timber
☐ WC1001	Materials - Sand for ash tray
☐ WC1201	Materials - Wall Paper
☐ WC1401	Materials - Hardwork General (Stainless Steel)
☐ WC1402	Materials - Hardwork General (Steel)
☐ WC1403	Materials - Hardwork General (Aluminium)
☐ WC1404	Materials - Hardwork General (Wire & Shackles)
☐ WC1501	Materials - Locks & Floor hinge
☐ WC1601	Materials - Bearing
☐ WC017	Materials - Misc.
☐ WC1801	Materials - Vinyl Floor
☐ WC1901	Materials - HDPE Electrofusion Fittings

Please select the appropriate bidder commodity codes of Goods/Services which can be able to supply to The Hong Kong Academy for Performing Arts. (Please ☒ as appropriate)

請選擇能夠為香港演藝學院提供的商品/服務，請☒在投標商品編碼。

Authorized Signature

Company Name and Chop